

RISK ASSESSMENT OF:	Church Farm Hub, Church Farm, Church Lane, Climping, Littlehampton BN17 5RR		
Assessed by: Karen Baird	Date:09 March 2023	Review continuously as required & full annual review	Signature: K L Baird

Hazard	Who might be harmed?	Risk Control Measures	Notes/Review/ Revision
Accident /collision potential due to vehicular access to and egress from the site, particularly during events.	Vehicle occupants. Pedestrians. Visitors to the campsite. Farm workers. Other tenants on the farm.	<ul style="list-style-type: none"> • Speed limit sign at the entrance and along the lane to site. • Slow signage around the site. • Alert businesses when an event is on. • During events have a competent car parking attendant. 	Monitor
Pedestrians being struck by moving vehicles.	Anybody on-site.	<ul style="list-style-type: none"> • Speed limit signs on site 5mph. • Any vehicle movement to be no faster than walking pace around parking fields. 	Monitor
Slips, trips and falls on walks or at site due to uneven ground.	Anybody on-site.	<ul style="list-style-type: none"> • Advertised as 'rural' site. • Signage & handrails on steps, trip hazard. • Daily observation for hazards. • Inform attendees prior to arrival to dress appropriately and have suitable footwear. • Discussed in the safety briefing on arrival. 	The site does have some areas of rough ground. Exposed roots and rocks removed or covered where possible. Monitor

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Slips, trips and falls on walks and in the vicinity of water taps due to wet/muddy ground.	Anybody on-site.	<ul style="list-style-type: none"> • Water taps off when not in use. • Raised area for standing under each tap (pallet or slab) • Caution signs. • Discussed in the safety briefing on arrival. 	Monitor
Gates, Fences, Footpath stiles: - Splinters from wood Injury from any barbed wire.	Anybody on-site Fences and gates may be damaged.	<ul style="list-style-type: none"> • No climbing or playing on fences and gates. • All gates to be kept shut when not in use. • Keep to the paths and do not stray into farmers' fields unless otherwise instructed. • Footpath stiles to be kept clear of vegetation and in good order. • Daily inspection. 	Most barbed wire has been collected and replaced with plain wire, but some may still be present in certain areas where it is embedded in brambles.
Equipment used specifically for Workshops, Safaris & Events	Anybody on-site.	<ul style="list-style-type: none"> • Ensure all equipment is safe or attendees are briefed prior to use of hazard and safety procedures e.g., Knives, secateurs, fire utensils. 	Brief personnel.
River	Anybody on-site.	<ul style="list-style-type: none"> • Advisory signs for deep fast flowing water. 	Brief personnel.
Trees	Anybody on-site.	<ul style="list-style-type: none"> • Guests should not climb trees during their stay and if they do so they do at their own risk. • Trees are inspected at the start of the season and after major wind conditions, then monitored regularly and ongoing. 	Brief personnel.

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Risk of fire.	Anybody on-site.	<ul style="list-style-type: none"> ● Establish a fire alarm system. ● Establish Fire Assembly Point. – MAPS of muster points. ● Ensure Fire Brigade access is always maintained. ● Gas bottles are stored & changed outside in the open air. ● Open fires and BBQ's or any naked flames to be always attended when burning or if there is any heat and extinguished if unattended. ● Water buckets to be full and close to any fire when in use. ● Fire extinguishers maintained and kept in working order. ● Only use the onsite fire pit. ● Only use correct logs for burning and not wood from around the campsite. ● Use firepits with care, ensuring they do not get close to inflammable material and are not too large. ● Do not attempt to light the fire pit during extremely windy or dry conditions. ● Fires will be canceled during excessive dry conditions. ● Note the site of fire points near your tent. 	<p>Campfires are allowed on site within the fire pit provided providing they are only made from wood bought on site. This is a great attraction of the site, but all campers must be aware of the dangers inherent in having fires outdoors, near their tents and other camping accommodation and equipment. Fire point consisting of fire extinguishers and sand fire bucket are bright red and sited within the camping fields.</p>
Disposal of personal rubbish.	Anybody on-site.	<ul style="list-style-type: none"> ● Waste to be disposed of in correct bins. ● Re-cycling facilities available, separate bags available on pitches to separate waste. ● Glass bin provided. Ensure all broken glass is picked up. ● On walks take personal rubbish home with you. 	

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Dogs on site.	Anybody on-site.	<ul style="list-style-type: none"> • No dogs on safari walks or workshops. • Dogs to be always kept on a lead. • All dog mess to be picked up immediately. • Owners to be responsible and always keep dogs under control. • Failure to comply – visitors will be asked to leave. • Website states no dangerous breeds. 	Monitor breed types and number of dogs on site.
Electricity	Anybody on-site.	<ul style="list-style-type: none"> • No electric on site. • Any generators and electrical equipment will be bought on site only by management and tested to meet standards. 	
Horses on site, could be a danger if their field is entered. Fences are electrified	Anybody on-site.	<ul style="list-style-type: none"> • Attendees must not enter the horses' fields as horses can be unpredictable. There is a risk of trampling, being bitten or kicked. • Fences are electrified, signs are erected on the fences to advise public. • If horses escape, please contact management immediately. 	Horses are flight animals and can be unpredictable and can cause injury.
Use of toilet block		<ul style="list-style-type: none"> • Be considerate and use facilities for what they are designed. • Water supply to taps is not drinking water. • No pot washing in hand sinks. • Turn off all taps and do not create spillages. • Be considerate to other users and do not leave towels, debris, rubbish in public places. 	
Visits by large groups especially large groups with children.	Group members	<ul style="list-style-type: none"> • Group leaders must prepare their own suitable risk assessment to cover group camping and any other activities undertaken. • Appropriate supervision of group, by group leaders always. • Provide Group leader with Campsite risk assessment prior to camping. 	Numbers considered pre arrival.

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Emergency situations.	Anybody on-site.	<ul style="list-style-type: none"> ● Sign detailing emergency services contact numbers for visitors to use at all fire points and on website. ○ Ambulance: ○ Police: ○ Fire: Local contacts: 	
First Aid		<ul style="list-style-type: none"> ● A first aid kit is kept in the toilet block on the wall. ● Qualified First Aider. 	
Emergency Services	Anybody on-site.	<ul style="list-style-type: none"> ● The campsite has good mobile phone coverage, phones can be charged in the toilet block. ● The campsite management can be contacted via phone on 07759172021 /0779255189. ● Important numbers are as follows: Doctor: Fitzalan Medical Group (<i>approx. 3 miles from the campsite</i>) 66 Clun Rd, Wick, Littlehampton BN17 7EB Phone: <u>01903 735200</u> Hospital (24 hour A&E service) St Richard's Hospital Spitalfield Ln, Chichester PO19 6SE (<i>11 miles, 20mins drive</i>) Phone: <u>01243 788122</u> 	